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MINUTES
BOARD OF DIRECTORS MEETING
Thursday, November 21, 2024
WSSI, 5300 Wellington Branch Dr., #100, Gainesville, VA 20155

(Zoom virtual option for Associate Directors, Partners, District Staff, and Citizens)

In-person Attendees:

John Price, Director – Chairman
Jenny Reed, Director – Vice-Chairman
Mansimran Kahlon, Director - Treasurer
Nancy Vehrs, Director – Secretary
Sonnie Cuffey, Associate Director
Harry Glasgow, Associate Director
Will Lintner, Associate Director
Duane Mohr, District Manager
Debbie Cross, Conservation District Coordinator – DCR
Kim Lowther, Education Specialist
Nicole Slazinski, Urban Conservation Specialist
Jack Bourdon, Agriculture Conservation Specialist
Alex Murphy, Conservation Specialist
Josie Anderson, Water Quality Specialist
Veronica Tangiri, Water Quality Manager
Martin Jeter – president of the Mid County Civic Association

Absent:

Thomas Bolles, Director – VCE Agent

Virtual Zoom Meeting Attendees:

Neil Nelson - Prince William Trails & Streams Coalition

Chairman Price called the meeting to order at 1:03 p.m.

Board of Directors Meeting, November 21, 2024

Debbie Cross, Conservation District Coordinator – DCR (written report submitted)

Ms. Cross stated that Districts with early December meetings (or those that don't plan to meet in December) may benefit from delegating authority to the Board Chair or the Ag/TRC committee Chair to handle late December approvals of eligible cost increases, particularly those relating to Ag BMP Tax Credits and CCI payments.

Extension Agent Directors need to take their oath of office by 12/31/24. Please contact Ms. Cross if you have not received the mailed oath of office packet.

SWCD Election of Officers, 2025 Calendar Year Meeting Dates & Times, Committee Appointments. Be sure the officer elections include the appointment of a FOIA Officer and Records Retention Officer. Set the 2025 calendar year regular meeting dates and times. Send updates to the VASWCD, assigned CDC, and other partners. Committee appointments occur between January & February.

FY 25 2nd qtr. disbursements. Prince William will only receive End of Lifespan Verification reimbursements in the 2nd qtr. The FY 25 2nd operating funds disbursement should occur by March 2025.

See attached for Ms. Cross's complete report.

VA Dept. of Forestry – Melina Cienski

Ms. Cienski unable to attend.

Associate Directors –

Harry Glasgow – Mr. Glasgow informed the new Agriculture Conservation Specialist, Jack Bourdon, that Associate Directors do not vote at the board meetings.

Jim Gehlsen - unable to attend.

Will Lintner – Mr. Lintner updated the board on his health status.

Sonnie Cuffey – Mr. Cuffey not in attendance at the time of the Associate Director comments.

Andrew Uglow – Mr. Uglow unable to attend.

Operations

Approve the delegation of authority to the Technical Review Committee Chairman and/or the Prince William SWCD Chairman to approve any tax credit and cost share related items between December 20 – December 31, 2024. The motion to approve was made by Ms. Vehrs with a 2nd by Ms. Reed and passed by a 4/0/0 vote.

1 Recommended Approval of Plans by BOD

Motion: Price

Second: Slazinski

Vote: 2-0-3

Crops

Plan	GPIN	Crop	Acres	Nut. Reduction			RPA
				N. (lbs)	P. (lbs)	Sed. (T)	
Gordy Farm 12089 Hooker Lane, Nokesville, VA 20181	7493-65-2053	Specialty Crop	0.7	3.035	0.304	0.130	<input type="checkbox"/>
Hailer Tim 1261 Mountain Rd (new 2025) 1261 Mountain Rd, Haymarket, VA 20169	7202-53-9500	Pasture	4.8	3.695	1.254	0.066	<input type="checkbox"/>
Miller Arthur, Aden Road Property 11715 Aden Road, Nokesville, VA 20181	7493-98-5292	Pasture	5.2	2.637	1.044	0.000	<input type="checkbox"/>
Nelson Larry 13400 Fleetwood Dr (Kline 2025 Renewal) 13400 Fleetwood Drive, Nokesville, VA 20181	7592-76-1413	Hay	43.1	27.166	9.590	0.401	<input type="checkbox"/>
Grand Totals:			53.8	36.5	12.2	0.6	

Livestock

Plan	GPIN	Livestock	Num	Manure (lbs/day)	Manure (Tons/Year)	RPA	Manure Stockpiles?
Hailer Tim 1261 Mountain Rd (new 2025) 1261 Mountain Rd, Haymarket, VA 20169	7202-53-9500	Beef Cattle	9	828.00	151.1	<input type="checkbox"/>	<input type="checkbox"/>
Miller Arthur, Aden Road Property 11715 Aden Road, Nokesville, VA 20181	7493-98-5292	Horses	4	217.60	39.7	<input type="checkbox"/>	<input type="checkbox"/>
Grand Totals:			13	1,045.6	190.8		

3 Recommended Approval of VCAP BMPs by BOD

Motion: Mohr

Second: Slazinski

Vote: 4-0-1

VCAP

Larsen, Dave

19260 Torchlight Dr, Woodbridge, VA 22193

Practice	Contract No.	Total Est. Cost	Est. State C/S	Area (sq. feet)	Number	Gallons
Rain Garden	VCAP 35-25-005	\$10,000.00	\$7,000.00	92.5	0.000	0.000
Totals:		\$10,000.00	\$7,000.00	92.5	0.000	0.000

Board of Directors Meeting, November 21, 2024

Water Quality Programs Update – Veronica Tangiri

Ms. Tangiri stated that several cleanups have been completed, including The Little Bull Run Watershed cleanup on Saturday, November 16th. Over \$3,300 lbs. of trash were collected and 100 tires were pulled from the riverbanks.

Education Programs Update – Kim Lowther

Ms. Lowther stated that she attended the North American Association for Environmental Education conference in Pittsburgh. She attended classes that focused on inclusion of diverse and bilingual individuals. She plans to apply for another DCR grant in 2025 to fund MWEE training.

Farm Field Days Update – Ms. Lowther stated that discussions were held with Mr. Gehlsen to hold the Farm Field Days event at Cedar Run Brewery in 2025. Windy Knoll Farms was also considered; however, they do not have the space for the animals or parking.

VCAP Update – N. Slazinski

This topic was presented by Ms. Slazinski during the TRC update.

VACS – Duane Mohr

This topic was covered during the TRC update.

Directors' Time –

Ms. Vehrs – Ms. Vehrs stated the Prince William Wildflower Society held a program that was advertised in the Virginia Working Landscapes Society newsletter on Monday, November 18th. They would like to work more with Prince William County agencies. Ms. Vehrs stated that she could provide contact information if the district is interested in connecting with them.

Mr. Kahlon – not in attendance

Mr. Price – no further comments

Ms. Reed – no further comments

Motion to Adjourn:

The motion to adjourn the meeting at 3:04 p.m. was made by Ms. Vehrs with a 2nd by Ms. Reed and passed by a 3/0/0 vote.