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MINUTES
BOARD OF DIRECTORS MEETING
Thursday, October 19 2023
WSSI, 5300 Wellington Branch Dr., #100, Gainesville, VA 20155

(Zoom virtual option for Associate Directors, Partners, District Staff, and Citizens)

In-person Attendees:

John Price, Director – Chairman
Will Lintner, Director – Vice Chairman
Mansimran Kahlon, Director - Treasurer
Thomas Bolles, Director – VCE Representative
Duane Mohr, District Manager
Harry Glasgow, Associate Director
Nancy Vehrs (Prince William SWCD Director candidate)
Jenny Reed (Prince William SWCD Director candidate)
Debbie Cross, VA Conservation District Coordinator – DCR
Josie Anderson, Water Quality Program Assistant
Nicole Slazinski, Conservation Specialist
Alex Murphy, Conservation Specialist

Absent: Tiziana Bottino, Director

Virtual Zoom Meeting Attendees:

None

Chairman Price called the meeting to order at 1:06 p.m.

Chairman's Comments – Chairman Price thanked everyone for their hard work at the Farm Field Days event October 11 – 12. He recommended attendance at the Virginia Ag and VACS October 23rd webinar at 9:00 a.m. It will provide an understanding of BMPs and cost share programs.

Potomac Council Update – Will Lintner:

- Potomac Council Meeting on October 6, 2023
 - Recognized Supervisor Penny Gross for her 21 years as Chairperson of the Potomac a Roundtable with tributes from her close colleagues and a Water Color painting from a local artist.
 - DEQs Principal Environmental Planner Dan Moore legislative overview and provided specifics of the 10 performance criteria derived from the Chesapeake Bay Restoration Act including the 2020 Regulatory Amendment requiring local governments to assess the impacts of climate change and sea level rise resiliency by September 2024.
 - Fairfax County Water Authority’s Greg Prelewicz projected an 8 percent increase in Potomac River water levels and a 2.2 degrees increase in water temperature due to global warming. He also addressed the capacity of the water supply:
 - The Authority has significant excess capacity from the Potomac River and the Occoquan Reservoir to meet current water needs.
 - Planning to use stone quarries for additional water storage to back up systems as development continues.
 - Fairfax County Water Authority’s Nikki Bellezza discussed Watershed Protection.
 - The Authority has a Shoreline Easement Policy for 500 parcels along the Occoquan Reservoir.
 - Upper Occoquan Service Authority uses cleaned wastewater to maintain water s in the Occoquan Reservoir during times of drought.
 - The meeting was followed by a tour of the Griffith Water Treatment Plant that produces drinking water from the Occoquan Reservoir.

Citizen’s Time – None present

Minutes of September 21 meeting – The motion to approve the minutes was made by Mr. Bolles with a 2nd by Mr. Kahlon and passed by a 4/0/0 vote.

Treasurer’s Report for 1st Qtr. FY 2024 Financials – The motion to file the Treasurer’s report for audit was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 4/0/0 vote.

July - September 2023

Income

DCR 1st Qtr. FY 24 Base TA Funds	\$9,921.50
DCR 1st Qtr. FY 24 VNRFC TA Funds	\$23,273.75
DCR 1st Qtr. Operating Funds	\$45,707.50
Cash Reserves Interest	\$2,185.82
NOAA 2023 Grant	\$2,653.06
Prince William County 1st Qtr. Funding	\$71,186.25
Total Income	\$154,927.88

Board of Directors Meeting, October 19, 2023

Managers Time – Duane Mohr

Mr. Mohr stated that Farm Field Days was a successful event. He recognized Ms. Lowther for coordinating the event, as well as staff for their work. There were over 1,000 students over the two-day event.

Superintendent of Prince William County Schools, Dr. LaTanya D. McDade, attended Farm Field Days and was very pleased with the turnout. Supervisors Angry and Baily also attended.

Mr. Hatfield and Mr. Murphy are scheduled to attend Cost Share Engineering training. Mr. Mohr stated that he attended the Advanced Grazing School class at Virginia State.

The 2024 Winter Forage Conference is scheduled for Thursday, January 25, 2024 in Warrenton, VA. This is an in-person conference. He asked that Directors and Associate Directors inform him if they would like to attend. District staff are attending the Annual Meeting December 3-5. Please inform Ms. Dunn if you plan to attend so she can assist with your registration and hotel accommodations.

Kettle Wind has signed up for a cover crop project covering 400 acres.

Amanda Pennington, the Chief Engineer at DCR, met with owners of Falk Farms and District staff to determine the need for a manure storage building. It was determined that a large composting facility will be required to compost all horse manure and bedding created by the 42 horses on the farm.

Jay Yankey’s Manley Road well has run dry because of the draught and is not able to support the house and farm animals. Amanda visited the farm to determine whether it is a failed project.

The Outreach event is scheduled for Saturday, January 13, 2024 at 10:00 a.m. at Hector’s in Nokesville. Breakfast will be provided.

Upcoming Meetings/Events

Oct. 19	12 - 1 p.m.	Finance Committee Meeting, Wetland Studies & Solutions, 2nd Floor Conference Room
Oct. 19	1 - 3 p.m.	Board of Directors Meeting, Wetland Studies & Solutions, 2nd Floor Conference Room
Oct 24	All day	NOAA Plastic Action Plan Mid- Atlantic Meeting
Oct. 28	10am - 2pm	PWC Service Authority Truck or Treatment Event
Nov 9	1 - 2 p.m.	Technical Review Committee Meeting, 8033 Ashton Avenue, Conference Room D
Nov 16	1 - 3 p.m.	Board of Directors Meeting, Wetland Studies & Solutions, 2nd Floor Conference Room
Dec 6-7	All day	Mid- Atlantic Marine Debris Summit
Dec. 7	1 - 2 p.m.	Technical Review Committee Meeting, 8033 Ashton Avenue, Conference Room D
Dec. 14	11 a.m. - 3 p.m.	Board of Directors Meeting and Holiday Luncheon, Cedar Run Brewery

Meetings/Events Attended

See attached September staff reports

Casey James, NRCS District Conservationist (written report submitted)

Ms. James unable to attend. Please see attached report.

Board of Directors Meeting, October 19, 2023

Virginia Cooperative Extension Office – Thomas Bolles, Associate Extension Agent (writer report submitted)

Mr. Bolles stated that Prince William County has a deficit of 7+ inches of rain due to the drought.

Some soil and water districts asked that the Legislative agenda include the topic of volunteers applying pesticides on invasive species. Virginia Tech and VCE do not recommend application by un-certified individuals. The Northern Virginia VCE Horticulture Agents are presenting a pesticide certification preparation series for the Core and Category 3B (Turf) exams in the Fauquier office in late November and early December.

Please see attached for Mr. Bolles's complete report.

DCR – Debbie Cross, Conservation District Coordinator – (written report submitted)

Ms. Cross stated that quarterly reports are due October 16: Attachment E, Balance Sheet, and P&Ls.

The IRS is requiring anyone filing 10 or more 1099s to individuals receiving over \$600 to file electronically. Training on this topic is scheduled for Thursday, November 16th at 10 a.m. Instructions to join are listed on Ms. Cross's attached October report.

Budget amendments were approved by the governor on 9/14/23. See the breakdown on Ms. Cross's report.

COIA training and FOIA training are required for all public officials of Virginia. They are required for newly elected directors. The COIA training can be accessed at <https://ethicswebinar.dls.virginia.gov>

Please see attached for Ms. Cross's complete report.

PWC Dept. of Public Works - Clay Morris, Natural Resources Section Chief, Watershed Mgmt. Branch

Mr. Morris unable to attend

VA Dept. of Forestry – Melina Cienski

Ms. Cienski unable to attend

Associate Directors –

Jim Gehlsen – unable to attend

Sonnie Cuffey – unable to attend

Board of Directors Meeting, October 19, 2023

Harry Glasgow – nothing to report

Clay Morris – unable to attend

Operations

Approve Prince William SWCD 1st Qtr. Att. E - The motion to approve was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 4/0/0 vote.

Approve Prince William County FY 24 1st Qtr. Report– The motion to approve was made by Mr. Bolles with a 2nd by Mr. Kahlon and passed by a 4/0/0 vote.

Approve FY 24 Manassas Park MOU – The motion to approve the MOU with recommend change from Finance Committee to increase funding request to \$50,000 was made by Mr. Lintner with a 2nd by Mr. Bolles and passed by a 4/0/0 vote.

Approve FY 24 Revised Att. D – The motion to approve was made by Mr. Bolles with a 2nd by Mr. Kahlon and passed by a 4/0/0 vote.

Approve Jenny Reed as Prince William SWCD Associate Director – The motion to approve was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 4/0/0 vote.

Approve Request to Forward a Failed Cost Share Practice to DCR – The motion to approve was made by Mr. Bolles with a 2nd by Mr. Kahlon and passed by a 4/0/0 vote.

On October 18, 2023, Raleigh Coleman (Agricultural BMP Engineering Specialist with DCR), as well as Amanda Pennington (DCR), joined District staff Duane Mohr, Nicole Slazinski, Alex Murphy, and Josie Anderson, along with the farmer Jay Yankey, to verify the failure of Mr. Yankey's SL-6 practice. After conducting an infiltration test on the well, Mr. Coleman agreed that the amount of water being supplied to the livestock wasn't meeting their demands. He verified there was a practice failure. The failure was due to a combination of additional houses being built across the farm thus increasing the demand on the aquifer, as well as the 2023 drought. Both of these were unforeseen and completely out of the farmer's control. The farmer conducted several tests beforehand to make sure the failure wasn't on his end before contacting the District.

The District is requesting additional funding from PY2024 to remediate this issue, which includes installing a new well and adding additional pipeline to connect to the current system.

The board discussed recommending nominations for the Office of Area II Chair to serve a one-year term.

The board discussed a revision to the Personnel Policy to include sick time balance usage for employees changing from full-time employment to part-time employment. Employees changing from full-time employment to part-time employment will retain their sick time balance without the option to earn additional time. They will lose the time if terminated or they resign from the District.

The board discussed attendance at the Annual Meeting. Mr. Mohr asked that the board members contact Ms. Dunn if interested in attending. She will coordinate registration and hotel accommodations.

Board of Directors Meeting, October 19, 2023

The board set the tentative December meeting and holiday luncheon to Thursday, December 14, 2023. The meeting will begin at 11:00 a.m. with the luncheon following. Ms. Dunn will contact Jim Gehlsen for the brewery availability. If it is not available, she will contact Helen at Windy Knoll Farm.

Conservation

Approve recommendations from the TRC meeting October 16, 2023 – The motion to approve with corrections was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 4/0/0 vote.

2 Recommended Approval of VACS BMPs by BOD Motion: Price Second: Bolles Vote: multi

BMPs

Smith, Kraig BMP ID: 566206 Tracking Program #: 35-24-0008

Harvestable Cover Crop

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8H	\$714.00	\$714.00	\$0.00				
BMP Winter Cover Crop				35.7	223,989	5,391	5,337
Totals				35.7	223,989	5,391	5,337

Eustace, Bradford BMP ID: 566795 Tracking Program #: 35-24-0009

Small Grain Cover Crop for Nutrient Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8B	\$6,941.20	\$6,941.20	\$0.00				
BMP Winter Cover Crop				99.2	622,150	14,973	14,824
Totals				99.2	622,150	14,973	14,824

Taylor, Donald BMP ID: 571720 Tracking Program #: 35-24-0010

Stream Exclusion

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
CCI-SE-1	\$1,997.00	\$1,997.00	\$0.00				
BMP Stream Exclusion				6.8	19,224	2,598	0,505
Totals				6.8	19,224	2,598	0,505

Smith, Kraig BMP ID: 572139 Tracking Program #: 35-24-0008

Small Grain Cover Crop for Nutrient Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8B	\$10,712.00	\$10,712.00	\$0.00				
BMP Winter Cover Crop				82.4	516,994	12,442	12,319
Totals				82.4	516,994	12,442	12,319

Board of Directors Meeting, October 19, 2023

Latham, Thomas

BMP ID: 576978

Tracking Program #: 35-24-0012

Small Grain Cover Crop for Nutrient Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8B	\$2,250.00	\$2,250.00	\$0.00				
BMP Winter Cover Crop				25.0	156.855	3.775	3.738
Totals				25.0	156.855	3.775	3.738

Cornnell, Stephanie

BMP ID: 578258

Tracking Program #: 35-24-0013

Harvestable Cover Crop

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8H	\$12,000.00	\$12,000.00	\$0.00				
BMP Winter Cover Crop				400.0	2,509.680	60.400	59.800
Totals				400.0	2,509.680	60.400	59.800

Latham, Thomas

BMP ID: 578436

Tracking Program #: 35-24-0012

Harvestable Cover Crop

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-8H	\$500.00	\$500.00	\$0.00				
BMP Winter Cover Crop				25.0	156.855	3.775	3.738
Totals				25.0	156.855	3.775	3.738

Yankey, Jay

BMP ID: 5784413

Tracking Program #: 35-24-0014

Permanent Vegetative Cover on Cropland (State)

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-1	\$2,100.00	\$2,775.00	\$0.00				
BMP Cropland to Pasture/Permanent Vegetative Cover				12.0	114.821	2.488	8.182
Totals				12.0	114.821	2.488	8.182

Grand Totals:	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
	\$37,214.20	\$37,889.20	\$0.00	686.1	4,320.568	105.841	108.442

At the October TRC meeting, each BMP was voted separately due to the low attendance at the meeting. The votes are as follows:

- Latham, Thomas BMP ID: 528131 Tracking Program #: 35-23-0003 SL-8H
Vote: 3-0-1, Mr. Mohr abstained from the vote
- Smith, Kraig BMP ID: 528133 Tracking Program #: 35-23-0005 SL-8B
Vote: 4-0-0
- Eustace, Bradford BMP ID: 566795 Tracking Program #: 35-24-0009 SL-8B
Vote: 4-0-0
- Taylor, Donald BMP ID: 571720 Tracking Program #: 35-24-0010 CCI-SE-1
Vote: 3-0-1, Mr. Mohr abstained from the vote
- Cornnell, Stephanie BMP ID: 578258 Tracking Program #: 35-24-0013 SL-8H
Vote: 3-0-1, Mr. Murphy abstained from the vote
- Yankey, Jay BMP ID: 5784413 Tracking Program #: 35-24-0014 SL-1
Vote: 3-0-1, Mr. Mohr abstained from the vote

Education Programs Update – presented by Duane Mohr

MWEE Trainings are being planned with Melinda Landry and Jeanne Jabara of PWCS. The follow up teacher training is scheduled for December 6, 2023 from 12-4 pm at Occoquan Bay National Wildlife Refuge. The MWEE Teacher Training is on March 12, 2023 from 8:45AM – 4PM, also at Occoquan Bay National Wildlife Refuge. Emails to recruit teachers and volunteers have been sent and planning is on-going.

Ms. Lowther began planning for the Envirothon Competition and training. The Training is on November 18, 2023 at Graves Mountain Resort. The competition will be held at Northern Fauquier Community Park and Sports Complex in Fauquier County on April 25, 2023. Ms. Lowther is working on recruiting 2 Envirothon teams. Ms. Reed has agreed to be an Envirothon Coach for 4-H students and is working on recruiting them. Continued planning for the VAEE (Virginia Association for Environmental Education) Conference February 2024.

Trick or Treatment Event, put on by Service Authority, is October 28, 2023.

Water Quality Programs Update – presented by Josie Anderson

The Occoquan River cleanup took place on the rain date of September 30th.

Ms. Tangiri will be attending the NOAA Plastic Action Plan Mid-Atlantic meeting on October 24th.

Ms. Tangiri and I will be attending the Mid-Atlantic Marine Debris Summit Dec. 6 – 7 in Ocean City.

VCAP Update – Nicole Slazinski

Ms. Slazinski stated she is continuing work on Mr. Heaton's SL-7 practice and continuing to provide assistance with Mr. Murphy and Mr. Hatfield's practices.

VACS Update – Alex Murphy

Mr. Murphy stated he is working on cover crop and stream exclusion plans. He will also be working on an SL-7 for Jay Yankey and a manure storage facility for Amanda Falk.

Directors' Time –

Mr. Bolles – No additional comments.

Mrs. Bottino – Unable to attend

Mr. Lintner – Mr. Lintner stated that he attended the VASWCD meeting on September 27th. The National Soil & Water Conservation District inducted Daryl Glover into its Hall of Fame. The legislative draft has been submitted for the Annual Meeting. DEQ has a new tracking system to expedite permitting. New VCAP form need to be approved at the Annual Meeting.

Mr. Kahlon – No further comments

Board of Directors Meeting, October 19, 2023

Mr. Price – no further comments

Motion to adjourn

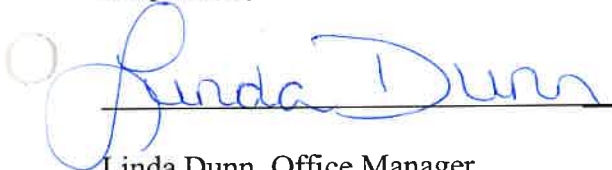
The motion to adjourn the meeting at 2:49 p.m. was made by Mr. Bolles with a 2nd by Mr. Kahlon and passed by a 4/0/0 vote.

Next TRC meeting – Thursday, December 7, 2023, 1 p.m., 8033 Ashton Avenue, Conference Room D, Manassas, VA 20109

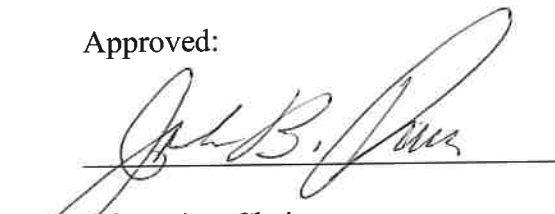
Next Board meeting – Thursday, December 14, 2023. Meeting begins at 11:00 a.m. with the holiday luncheon to follow. Location: Cedar Run Brewery, 12801 Hazelwood Dr, Nokesville, VA 20181.

Next Finance Committee meeting – Thursday, January 18, 2024, 12 p.m., WSSI, 5300 Wellington Branch Dr., #100, Gainesville, VA 20155, 2nd Floor Conference Room

Respectfully Submitted:


Linda Dunn, Office Manager

Approved:


John Price, Chairman

