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MINUTES
BOARD OF DIRECTORS MEETING
Thursday, May 18, 2023
WSSI, 5300 Wellington Branch Dr., #100, Gainesville, VA 20155

(Zoom virtual option for Associate Directors, Partners, District Staff, and Citizens)

In-person Attendees:

John Price, Director – Chairman
Will Lintner, Director – Vice Chairman
Tiziana Bottino, Director - Secretary
Thomas Bolles, Director – VCE Representative
Jim Gehlsen, Associate Director
Harry Glasgow, Associate Director
Nancy Vehrs, guest
Debbie Cross, VA Conservation District Coordinator – DCR
Melina Cienski, Urban Forester – VA Dept. of Forestry
Duane Mohr, District Manager
Nicole Slazinski, Conservation Specialist
Veronica Tangiri, Water Quality Program Manager
Seth Hatfield, Conservation Specialist
James Mitchell, Conservation Specialist
Alex Murphy, Conservation Specialist
Hunter Quinones, Conservation Technician
Kim Lowther, Education Specialist
Josie Anderson, Water Quality Summer Intern

Virtual Zoom Meeting Attendees:

Casey James, District Conservationist – NRCS
Sonnie Cuffey, Associate Director

Unable to Attend

Mansimran Kahlon

Board of Directors Meeting, May 18, 2023

Chairman Price called the meeting to order at 1:06 p.m.

Chairman’s Comments – Mr. Price states that he and Ms. Dunn attended the Att. D training in Glenn Allen, VA. The District is working on their FY 24 budget that will be reviewed by the Finance Committee at a meeting to be scheduled before the June 15th board meeting. The budget will be presented to the board for approval.

Citizen’s Time – None present

Minutes of April 20 meeting – The motion to approve the minutes was made by Mr. Bolles with a 2nd by Mrs. Bottino and passed by a 4/0 vote.

Treasurer’s Report for April 2023 Financials – The motion to file the Treasurer’s report for audit was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 4/0 vote.

April 2023 Financials	
Income	
4th Qtr. Prince William Co. Funding	\$71,186.25
Cash Reserves Money Market Interest	<u>\$471.23</u>
Total	\$71,657.48
Other Income	
Ducks Unlimited Donation for YCC Camp	<u>\$500.00</u>
Total	\$500.00
Expense	
Return of FY 23 Tech. Assistance Funds to DCR	<u>-\$17,667.73</u>
Total	-\$17,667.73

Managers Time – Presented by Mr. Mohr

Mr. Mohr states that staff is working on cost share projects and conservation plans; closing out FY 2022 projects and working on FY 2023 projects.

Mr. Hatfield, Mr. Mitchell and he attended stream exclusion training provided through NRCS & DCR.

Mr. Mohr introduced Josie Anderson, who is a summer intern with the District. She will be assisting Ms. Tangiri with the Water Quality Monitoring program. He also introduced Hunter Quinones, who is a summer intern assisting the conservation staff. Mr. Mitchell will be leaving the District effective 6/2/2023 to pursue an opportunity to become a fire fighter/EMT in Prince William County.

Mr. Mohr stated he is working on the FY 24 budget and will present it at the June 15, 2023 board meeting.

Upcoming Meetings/Events

May 24	TBD	MWEE day at Marumscos Hills E.S.
Sept. 23	11am -3pm	Fall Festival at Leopold's Preserve
Oct. 11, 12	9am - 1:30pm	Farm Field Days

Board of Directors Meeting, May 18, 2023

Meetings/Events Attended

See attached April staff reports

Partner reports

Casey James, NRCS District Conservationist (*written report submitted*)

Ms. James states that NRCS has just announced funding to support producers transitioning to organic production by providing financial assistance (FA) and technical assistance (TA) to implement conservation practices that support organic production. The OTI supports USDA's objective of developing diverse and equitable food systems while encouraging climate-smart agriculture by focusing funds on transitioning producers to organic production. Virginia's OTI Application Deadline is close of business (COB) June 15, 2023. The ranking deadline will be COB 7/28/23. See attached for Ms. James's complete report.

Virginia Cooperative Extension Office – Thomas Bolles, Associate Extension Agent

Mr. Bolles stated VCE has been working on summer programs.

DCR – Debbie Cross, Conservation District Coordinator – (*written report submitted*)

Ms. Cross stated that FY 24 budgets need to be approved and in place by July 1. She also stated that the FY 24 Annual Plan of Work needs to be approved by July 1. Strategic Plans need to be reviewed at least once during FY 24 and recorded in the board meeting minutes per the grant agreement with DCR.

Elected Directors that plan to file 2024 declarations of candidacy need to do so by 6/20/23. Notice of the date for filing such petitions and the time of the election shall be posted in a prominent location accessible to the public at each district office at least 30 days before the filing date (June 20). In addition, districts may use newsletters, websites, public service announcements, and other notices to advise the public of elections of district directors.

The Legislative Zoom meeting is scheduled for July 27th at 8:30 a.m. Member districts need to send any legislative items by July 10th to John Flannery by email to jonflan@aol.com. Per Mr. Price, Will Lintner is attending the Zoom call. If you would like to share any comments/questions, please contact him at willlintner5@gmail.com.

See attached for Ms. Cross's complete report.

PWC Dept. of Public Works - Clay Morris, Natural Resources Section Chief, Watershed Mgmt. Branch

Mr. Morris unable to attend

VA Dept. of Forestry – Melina Cienski – VA Dept. of Forestry (written report submitted)

As of April 30th, the 2023 spring fire season has ended along with the 4 pm Burning Law. The Rappahannock District is now fully staffed. Melina Cienski stated that she is the primary contact for Prince William County as well as Stafford County and Fredericksburg. Her contact information: melina.cienski@dof.virginia.gov 434-365-8861. If you are hosting an event that you would like us to attend, feel free to reach out with the request.

See attached for Ms. Cienski's complete report.

Associate Directors –

Jim Gehlsen – Mr. Gehlsen stated that he will be unable to conduct his scheduled water quality monitoring events due to other obligations and plans to ask Joanne Carpenter to complete them.

Sonnie Cuffey – Mr. Cuffey stated that he attended a stream monitoring conference. He discovered that a number of individuals stated they are not aware of the MWEE programs. He suggested that they become involved with stream monitoring events. For more information on MWEE programs and water quality monitoring events, visit www.pswcd.org.

Harry Glasgow – nothing to report

Clay Morris – unable to attend

Operations

The board reviewed the April 20, 2023 Finance Committee meeting minutes. The motion to approve the minutes as presented was made by Mr. Bolles with a 2nd by Mrs. Bottino and passed by a 4/0 vote.

Other Business:

Conservation

Approve the May 11, 2023 TRC Report – Ms. Slazinski stated that the May 11, 2023 TRC report did not include the tax credit of \$1,507.65 for Chris Heaton's SL-7 project. She is requesting that the board approve the amendment to the report that includes the tax credit amount. The motion to approve the TRC report as amended was made by Mr. Bolles with a 2nd by Mr. Lintner and approved by a 4/0 vote.

Board of Directors Meeting, May 18, 2023

1 Recommended Approval of Plans by BOD

Motion: Price

Second: Mohr

Vote: 2-0-4

Crops

Plan	GPIN	Crop	Acres	Nut. Reduction			RPA
				N. (lbs)	P. (lbs)	Sed. (T)	
Falk Farm (12749 Lemaster)	7492-73-2891	Pasture	7.8	6.004	2.038	0.108	<input type="checkbox"/>
Falk Farm (12829 Lemaster)	7492-75-5506	Pasture	14.4	11.085	3.763	0.199	<input type="checkbox"/>
Fox & Outlaw Farm - Mason Property (2023)	7399-19-5709	Pasture	5.3	4.060	1.385	0.073	<input type="checkbox"/>
Glasgow Farm	7394-75-2220	Pasture	4.3	3.310	1.124	0.059	<input type="checkbox"/>
Ivy Hill Farm Plan Revision 2023 - Boberek	7598-89-0223	Pasture	2.0	1.540	0.523	0.028	<input type="checkbox"/>
Lawrence Battlefield LE (2023)	7597-78-9370	Hay	106.2	66.938	23.630	0.988	<input type="checkbox"/>
Lawrence Battlefield VC - (2023)	7597-78-9370	Hay	171.2	107.907	38.092	1.592	<input type="checkbox"/>
Moore Green Estate and Stables - Sargent Property (2023)	7694-92-2805	Pasture	2.6	2.001	0.679	0.036	<input type="checkbox"/>
Naylor 2 Property	7494-61-8893	Pasture	3.8	2.771	0.941	0.050	<input checked="" type="checkbox"/>
Redbud Lane Farm - Lauster Property	7295-86-9277	Pasture	4.0	3.079	1.045	0.055	<input checked="" type="checkbox"/>
Van Der Rest Farm	7295-86-9277	Pasture	2.7	2.078	0.706	0.037	<input checked="" type="checkbox"/>
Grand Totals:			324.1	210.8	73.9	3.2	

Livestock

Plan	GPIN	Livestock	Num	Manure (lbs/day)	Manure (Tons/Year)	RPA	Manure Stockpiles?
Falk Farm (12829 Lemaster)	7492-75-5506	Horses	40	2,176.00	397.1	<input type="checkbox"/>	<input type="checkbox"/>
Fox & Outlaw Farm - Mason Property (2023)	7399-19-5709	Beef Cattle	4	388.00	67.2	<input type="checkbox"/>	<input type="checkbox"/>
Glasgow Farm	7394-75-2220	Horses	2	108.80	19.9	<input type="checkbox"/>	<input type="checkbox"/>
Ivy Hill Farm Plan Revision 2023 - Boberek	7598-89-0223	Horses	3	163.20	14.7	<input type="checkbox"/>	<input type="checkbox"/>
Moore Green Estate and Stables - Sargent Property (2023)	7694-92-2805	Emu	4	17.00	0.3	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Moore Green Estate and Stables - Sargent Property (2023)	7694-92-2805	Horses	4	217.60	39.7	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Naylor 2 Property	7494-61-8893	Draft	3	324.00	100.5	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Naylor 2 Property	7494-61-8893	Mini Horse	2	54.00	2.0	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Redbud Lane Farm - Lauster Property	7295-86-9277	Goats	9	45.00	0.4	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Redbud Lane Farm - Lauster Property	7295-86-9277	Horses	2	108.80	9.8	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Van Der Rest Farm	7295-86-9277	Horses	3	163.20	14.7	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Grand Totals:			76	3,745.6	666.2		

2 Recommended Approval of VACS BMPs by BOD

Motion: Price

Second: Mohr

Vote: 3-0-3

BMPs

Van Der Rest, Marc

BMP ID: 527560

Tracking Program #: 35-23-0010

Stream Exclusion with Wide Width Buffer and Grazing Land Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-6W	\$17,537.00	\$18,506.45	\$0.00				
BMP Stream Exclusion				2.0	5.854	0.764	0.148
BMP Grazing Land Management				2.7	2.556	0.343	0.106
Totals				4.7	8.210	1.107	0.255

Falk, Amanda

BMP ID: 527562

Tracking Program #: 35-23-0011

Stream Exclusion with Wide Width Buffer and Grazing Land Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-6W	\$37,440.00	\$34,896.00	\$0.00				
BMP Stream Exclusion				1.0	2.827	0.382	0.074
BMP Grazing Land Management				11.1	10.507	1.410	0.436
Totals				12.1	13.334	1.792	0.510

Jackson, Tiffany

BMP ID: 527570

Tracking Program #: 35-23-0012

Stream Exclusion with Wide Width Buffer and Grazing Land Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-6W	\$29,106.14	\$32,706.14	\$0.00				
BMP Stream Exclusion				3.0	8.481	1.146	0.223
BMP Grazing Land Management				6.0	5.680	0.762	0.236
Totals				9.0	14.161	1.908	0.458

Van Der Rest, Marc

BMP ID: 527575

Tracking Program #: 35-23-0013

Grazing Land Management

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-10	\$202.50	\$202.50	\$0.00				
BMP Grazing Land Management				2.7	2.556	0.343	0.106
Totals				2.7	2.556	0.343	0.106

Heaton, Chris

BMP ID: 527620

Tracking Program #: 35-23-0015

Extension of Watering Systems

Practice	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	Estimated Reductions		
					N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
SL-7	\$30,152.91	\$24,122.33	\$1,507.85				
BMP Watering System				0.0	0.000	0.000	0.000
Totals				0.0	0.000	0.000	0.000

Grand Totals:	Total Est. Cost	Est. State C/S	Est. Tax Credit	Acres	N. Red. (lbs.)	P Red. (lbs.)	Sed Red. (Tons)
	\$114,438.55	\$108,433.42	\$1,507.65	28.5	38.261	5.150	1.329

Education Programs Update – Kim Lowther

Ms. Lowther stated that registrations are being received for Farm Field Days. Fifteen schools have applied. She visited John Marshall’s Farm Field Days event on May 17th. It is a smaller venue than Prince William with 37 students in attendance. Ms. Lowther will attend two MWEE events next week; Marumsco Hills Elementary School and Dale City Elementary School to assist with their macro invertebrate studies.

The volunteer awards ceremony will be held at Windy Knoll Farm on Tuesday, June 13, 2023 from 6 – 8 p.m.

Water Quality Programs Update – Veronica Tangiri

The sculpture ceremony is scheduled for Thursday, May 25, 2023 at Freedom High School. Supervisor Boddye is scheduled to attend. The District will establish a partnership with The Center for Environmental and Natural Sciences at Freedom High School to store the sculpture and to promote Water Quality Awareness, especially around plastic pollution. The sculpture was funded by a grant in the amount of \$15,000 from the Community Foundation for Northern Virginia. It was created by Angela Pozzi, CEO/Creative Director/Artist from ReUPit. Website: www.ReUPit.com

VCAP Update – Nicole Slazinski

Ms. Slazinski stated that several individuals have contacted her for information on the VCAP program, however, we have not received any new applications to date. One individual has completed his VCAP project but has not contacted her to verify the date. She plans to follow up with him. She has posted a sample application on the pswcd.org website to assist applicants in completing the form.

VACS Update – Duane Mohr

Mr. Mohr stated that 4 cost share plans were approved at the TRC meeting today, May 18, 2023. To date, approximately \$200,000 has been allotted. We need to secure \$270,000 in cost share plans to maintain our TA. We are currently working on two additional projects. Two 2021 projects have been cancelled – Jay Yankey and Thomas Latham. We are attempting to close out two 2020 projects.

Board of Directors Meeting, May 18, 2023

Directors' Time –

Mr. Bolles – No further comments

Mrs. Bottino – There was an Office of Sustainability Town Hall meeting on Wednesday, May 17, 2023. The members discussed their Climate Action Plan, Disaster Preparedness Plan and Comprehensive Plan.

Mr. Lintner – Mr. Lintner states that he is working with John Marshall SWCD on the next Potomac Council /Potomac Watershed meetings. He stated that he will not run for re-election to the Prince William SWCD board of directors. He has spoken with individuals that may be interested in serving on our board.

Mr. Kahlon – not in attendance

Mr. Price – no further comments

Motion to adjourn

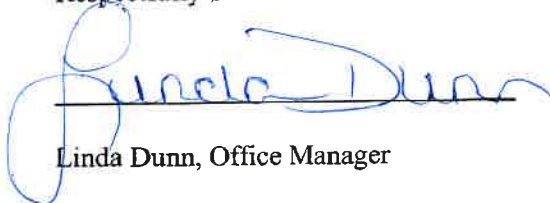
The motion to adjourn the meeting at 3:04 p.m. was made by Mr. Bolles with a 2nd by Mr. Lintner and passed by a 5/0 vote.

Next TRC meeting – Thursday, June 8, 2023, 1 p.m., 8033 Ashton Avenue, Conference Room D, Manassas, VA 20109

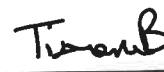
Next Board meeting – Thursday, June 15, 2023, 1 p.m., WSSI, 5300 Wellington Branch Dr., #100, Gainesville, VA 20155, 2nd Floor Conference Room

Next Finance Committee meeting – Thursday, June 8, 2023, 11 a.m. – 12 p.m., 8033 Ashton Avenue, Conference Room D, Manassas, VA 20109

Respectfully Submitted:


Linda Dunn, Office Manager

Approved:



Tiziana Bottino, Secretary